

Enter your JCC ID: J _____
FA 2627 IRSP



INCOME-TAX VERIFICATION – PARENT

Student's name: _____ Phone: _____

PARENT TAX FILERS: If both parent and parent spouse or partner (if applicable) listed on the FAFSA **did file, will file, or was required to file** a 2024 federal tax return **do not submit** this form. Instead, see *Parent Tax Filer Instructions* on page 2 to provide tax information.

PARENT NON-TAX FILERS: Provide information below for parent and parent spouse or partner listed on the FAFSA who did **not file** and was **not required to file** a 2024 federal tax return.

Parent #1 listed on the FAFSA

PARENT #1 NAME and last 4 digits of SSN: _____

Check this box if:

Parent #1 was not employed and had no income earned from work in 2024.

Check this box if:

Parent #1 was employed and did not file, AND was not required to file, a 2024 tax return. List all employers (even if they did not issue a W2), the amount earned from each, and whether a W2 was provided. **Submit copies of all 2024 W2 forms (issued to you by your employer(s)).** Attach a list if more space is needed.

Name of Parent 1's Employer	Annual Amount Earned in 2024	W2 or equivalent document included with this form?
<i>Example: ABC Auto Body Shop</i>	<i>\$35,000</i>	<i>Yes</i>

Check this box and attach a separate page with the student's name and JCC ID number at the top if more space is needed.

Certification: The person signing below certifies that all the information reported is complete and correct.

WARNING: If you purposely give false or misleading information, you may be fined, sentenced to jail, or both.

Parent # 1 signature: _____ Date: _____

Parent Spouse or Partner listed on the FAFSA

PARENT SPOUSE OR PARTNER NAME and last 4 digits of SSN: _____

Check this box if:

Parent Spouse or Partner was not employed and had no income earned from work in 2024.

Check this box if:

Parent Spouse or Partner was employed and did not file, AND was not required to file, a 2024 tax return. List all employers (even if they did not issue a W2), the amount earned from each, and whether a W2 was provided.

Submit copies of all 2024 W2 forms (issued to you by your employer(s)). Attach a list if more space is needed.

Name of Parent Spouse or Partner's Employer	Annual Amount Earned in 2024	W2 or equivalent document included with this form?

Check this box and attach a separate page with student's name and JCC ID number at the top if more space is needed.

Certification: The person signing below certifies that all the information reported is complete and correct.

WARNING: If you purposely give false or misleading information, you may be fined, sentenced to jail, or both.

Parent Spouse or Partner Signature: _____ Date: _____

PARENT TAX FILER INSTRUCTIONS

If both parent and parent spouse or partner (if applicable) listed on the FAFSA filed a 2024 federal tax return, **do not submit page 1** to the financial aid office. Instead, provide parent tax data by one of the following methods:

- Submit a copy of parent(s) 2024 Tax Return Transcript available from the IRS *or*,
- Submit a signed copy of parent(s) 2024 federal tax return with applicable schedule(s).

INSTRUCTIONS FOR OBTAINING TAX TRANSCRIPTS FROM THE IRS

Instructions:

A 2024 IRS Tax Return Transcript may be obtained through:

- Get Transcript by Mail – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the **"Return Transcript"** and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and NOT the "Account Transcript." Follow the instructions to create an ID.me account if you do not already have one. If you need help creating an ID.me account or verifying your identity, visit the ID.me IRS Help Site.
- Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form. Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

The IRS offers the following **transcript types** at no charge:

- **Wage and Income Transcript** shows data from the W2, 1099, 1098, and Form 5498, IRA Contribution Information. This transcript can be submitted in lieu of W2s and is available using Get Transcript Online or Form 4506-T.

INSTRUCTIONS FOR SPECIAL SITUATIONS

Amended Returns: Tax filers who filed a 2024 amended tax return must submit a signed copy of Form 1040-X, Amended U.S. Income Tax Return **AND** a signed copy of the 2024 federal tax return and schedule(s) or a Tax Return Transcript.

Parent Marital Status has changed since Tax Year 2024:

- If your parental marital status has changed to married since the 2024 tax filing year, you must submit a tax return transcript obtained from the IRS or a signed copy of the 2024 federal tax return with applicable schedule(s) **AND** copies of all 2024 W2s for both you and your spouse, even though you were not married in 2024. A Verification of Non-Filing Letter, W2s (if either/both worked), and page 1 of this form must be submitted for either student or spouse who did not file a 2024 federal return.
- If the parents' marital status has changed to separated or divorced since the 2024 tax filing year and the 2024 return was filed as Married Filing Jointly, all W2 forms for both taxpayers on the tax return must be provided to the financial aid office, along with the signed tax return or tax return transcript, so income can be separated appropriately.

Victim of IRS Tax Identity Theft: If you are a victim of IRS tax identity theft and are unable to obtain a 2024 IRS Tax Return Transcript, you may submit the following:

- A signed copy of your tax return, including all applicable schedules filed with the IRS, **and** either:
 1. An IRS 4674C letter acknowledging the identity theft, **or**
 2. A signed and dated statement from the tax filer confirming they were a victim of IRS tax-related identity theft and that the IRS is aware of the situation.

Non-IRS Income Tax Returns: An individual who filed a 2024 non-IRS income tax return with a foreign tax authority must provide a signed copy of the 2024 tax return from the relevant tax authority.